

Sudbury Parish Council

Minutes of Parish Council Meeting Wednesday 19th March 2025 Held at 7pm at Sudbury School

Present: Cllr R Simcox, Cllr. R Woolley, Cllr D West, Cllr Gascoyne, Cllr W Holland, Cllr M Ripley

In attendance: Kate Darcy Parish Clerk, County Cllr S Bull and members of the public

01/03/25 To receive apologies for absence

Apologies received from District Cllr J Bointon

02/03/25 Variation of Order of Business

None

03/03/25 Declaration of Members Interests

Cllr W Holland declared an interest in Planning Application at Harehill Cottages and would not partake in discussions or vote on this matter.

04/03/25 Public Speaking

County Councillor S Bull asked what was outstanding at County that he may assist with. Aston Lane flooding was raised again, due to ditches causing further flooding and road surface damage. Cllr Bull will follow up and report back to the Parish Council. In addition, issues between Muse Lane and Aston Lane were raised. Parish Councillors would provide Steve with pictures and What 3 Words locations.

The Head of Sudbury School advised they were looking for a new school Governor.

05/03/25 Minutes of the Parish Council meeting held on the 8th of January 2025

It was RESOLVED to approve the minutes of the meeting as a true record of the meeting.

06/03/25 Chairmans Announcements

None

07/03/25 Finance

It was RESOLVED to approve Income and payments to approve to 19th March 2025

It was RESOLVED to confirm and agree the accounts to 28th February 2025 (*Bank reconciliation and Budget Appraisal*)

08/03/25 Update from Councillors liaising with external organisations

HMP Sudbury: -

Cllr West and Cllr Simcox advised that they were progressing with the potential defibrillator at Sudbury Park. (Permission required from HMP Sudbury for potential location and electrical connection).

Cllr Wooley advised that Sudbury Estate were considering erecting 'Resident Only' parking space in some areas of the village.

Sudbury Estate:

Cllr Wooley has approached the Sudbury Estate regarding parking for staff from Courtyard Businesses. The chair has asked if staff can be reminded to use the staff car park area to the rear of the courtyard to help to reduce and relieve parking on the road.

The National Trust (NT): -

Cllr Wooley and Cllr Gascoyne advised the NT that unfortunately no residents had come forward at present to offer to organise and support a village event. The on-going issue of Parking in the Village was raised by the Parish Council. The NT advise they were exploring a trial of moving the payment kiosk onto the NT Car Park (Opposite side of the Hall, further down from the entrance) This was welcomed, and we hope the trial is successful. The letter from a resident about Village litter was discussed.

09/03/25 Report from Clerk on on-going matters

The Council approved the Pre Renewal Questionnaire from the Insurance Company.

10/03/25 Planning applications

Applications.

25/00178/PDE – 1 Harehill Cottage, Ashbourne Rd, Sudbury (deadline 21st March) Noted

25/00179/PDE – 2 Harehill Cottage, Ashbourne Rd, Sudbury (deadline 21st March) Noted

25/00030/TCA - Fell 1no. holly tree at The Vernon Arms Main Road Sudbury Derbyshire (deadline 21st March) Noted

Decisions:

24/01088/PDE Halfway House; A single storey rear extension projecting 6m from the rear wall with a proposed maximum height of 2.98m. Approved 20/1/23 Noted

24/01064/AGR Flackets Lane Farm, proposed agricultural building. Approved 28/1/25-Noted

11/03/25 Correspondence

- A Copy of a letter sent to HMP Prison Sudbury and the National Trust by a resident, regarding litter in the village, was passed to Parish Council-Noted

- Email - from resident regarding parking in village- response will be sent to resident

12/03/25 Exclusion of the Press and Public pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted in Agenda Item 13.

13/03/2025 Annual Salary Review

Parish clerk will be advised of outcome and any actions required.

14/07/25 Date of next meeting

Next meeting will be on Wednesday 7th May- Annual Parish Council Meeting – at 7pm

15/03/25 Meeting Close

Meeting Closed at 8pm

Payments made since last meeting

Date	Ledger No.	Payment made to;	Reason	Method	Amount
31.12.24	37	Unity Trust	Bank Charges	BACS	£ 6.00
10.01.25	38	K. Darcy	Reimbursement for Stationery/ink and paper	BACS	£ 4.75
27.01.25	39	CVS	Salary, liabilities and fees Jan	SO	£ 245.00
31.01.25	40	Unity Trust	Bank Charges	BACS	£ 6.00
18.02.25	41	Sudbury Estate	Gibb Lane Car Park Rent	BACS	£ 600.00
18.02.25	42	Shelter Maintenance	Bus stop repair and clean	BACS	£ 234.00
25.02.25	43	CVS	Salary, liabilities and fees	SO	£ 245.00
28.02.25	44	Unity Trust	Bank Charges	BACS	£ 6.00
					£ 1,346.75
Payments that require authorisation					
		CVS	Salary, liabilities and fees March	SO	£ 245.00
		CVS	Salary, liabilities and fees Apr	SO	£ 245.00
		K. Darcy	Renewal of Microsoft 365	BACS	£ 84.99
		DALC	Annual Subscription	BACS	£ 249.02
		Rowtype Printers	Sketch Printing	BACS	£ 153.00
		ICO	ICO annual renewal	DD	£ 47.00
			Total		£ 977.01
Income since last meeting to note:					
Date		Payment received from:	Description		
05.03.25		Sudbury Estate	Sketch Printing	BACS	£ 150.00
			Total		£ 150.00

BUDGET APPRAISAL 2024/2025 - AT 28FEB25

Expenditure	Total payments YTD	Payments due by YE	total Forecast to YE	Bal	Notes
Village					
Playing Field Mowing	£492.24	£0.00	£0.00	£600.00	
Footpath Mowing/ Hedges Verges	£300.00	£360.00	£660.00	-£260.00	Allow for another hedge cut b4 April
Mower Insurance + maintenance	£0.00	£0.00	£0.00	£0.00	
Village upkeep/Events/Misc Repairs/Vandalism	£2,073.99	£100.00	£2,173.99	-£673.99	planters.licence,defib
Sudbury Estate Rent	£1,200.00	£600.00	£1,800.00	-£500.00	
Administration					
Clerk	£3,226.86	£245.00	£3,471.86	£328.14	
Adminstration	£1,336.53	£100.00	£1,436.53	£663.47	
Sudbury Sketch	£441.00	£153.00	£594.00	£206.00	
\$137 Donations	£350.00	£0.00	£350.00	£150.00	
Reserves					
Election Contingency	£0.00	£0.00	£0.00	£400.00	
Travellers	£0.00	£0.00	£0.00	£3,000.00	
General	£0.00	£0.00	£0.00	£3,000.00	
VAT	£560.45				
			£0.00	£0.00	
Total	£9,981.07	£1,558.00	£11,539.07	£6,913.62	

INCOME	Forecast	Total received			Comments
Year end balance					
Precept	£8,202.00	£8,202.00			
Reclaim Mowing	£492.24	£492.24			
Rent	£900.00	£900.00			
Grants	£0.00	£1,050.00			
VAT	£502.30	£0.00			
General/ Donations		£387.46			
Sale of Assets	£800.00	£1,187.46			
	£10,896.54	£12,219.16			

Forecast YE Balance	£	8,484.19	
£8,484.19		£7,689.26	
Payments to Date	£	9,981.07	
Income to Date	£	12,334.00	
Cash Book Balance		<u><u>£10,042.19</u></u>	

Bank Balance at 28FEB2025 **£10,042.19**

RECONCILED

