

Sudbury Parish Council Agenda

Kate Darcy, Clerk and Responsible Finance Officer
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8th September 2025

To: The Chairman and Members of Sudbury Parish Council

Dear Councillor,

You are summoned to attend the **Parish Council Meeting** to be held on **Wednesday 17th September**, at Sudbury School.

Yours sincerely,

Kate Darcy
Clerk to the Parish Council & Responsible Finance Officer

Agenda

- 1. To receive apologies for absence**
- 2. Declaration of Members Interests**
 - a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration of determination or the item)
 - b) Where a member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking
- 3. Variation of Order of Business.**
- 4. Public Speaking**
 - (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.*
 - (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.*
- 5. To approve the Minutes of the Parish Council held on 2nd July 2025**
- 6. Chairmans Announcements**

7. Finance

- a) *To consider the income and payments made and to be made to 3rd September 2025*
- b) *To Consider Budget Appraisal and Bank Reconciliation to 31st August 2025*
- c) *To consider quote from Internal Auditor for 25-26 Audit*

8. Budget 2025

-Initial Considerations for preparation of Draft Budget for 2026-7

9. Report from the Clerk on on-going/outstanding matters

*-New Policies to consider and adopt; and updated policies
IT Policy, Grant Awards Policy, Volunteer Policy, Updated Publication Scheme/FOI*

-Conclusion of External Audit Exemption Certificate

-Annual Risk Assessment undertaken by Chair and Parish Clerk

10. Defibrillator at Sudbury Park

-verbal update on progress

11. Village Maintenance/Hedges/Verges

To discuss any outstanding issue in the village and agree actions

12. Update from members Liaising with external bodies

13. Highways

To discuss any outstanding issues in the Village regarding Highways matters

14. Planning Applications

- A) *-To consider Planning Applications received since the last meeting and note any decisions made on existing applications. Any consultations received after agenda is issued may be added at meeting.*

Applications

*CD3/0725/6 at Sudbury Primary School, School Lane, Sudbury, Ashbourne, Derbyshire, DE6 5HZ –
(deadline 24th September)*

Decisions

*23/00210/DCOND/ Meynell Hunt Kennels Ashbourne Road Sudbury Derbyshire DE6 5HN Discharge of
Conditions 3 and 5 of application*

15. Correspondence

16. Date of next meeting

Next meeting is Wednesday 12th November 7pm at Sudbury School

17. MEETING CLOSE