

# SUDBURY PARISH COUNCIL

## Minutes of Parish Council Meeting Wednesday 17<sup>th</sup> September 2025

Held at 7pm at Sudbury School

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**Present:** Cllr R Simcox, Cllr. R Woolley, Cllr D West, Cllr S Gascoyne

In attendance: Kate Darcy Parish Clerk, District Councill J Bointon and members of the public

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### **01/09/25 To receive apologies for absence**

Apologies received from Cllr Bill Holland and County Councillor S Bull

### **02/09/25 Declaration of Members Interests**

None

### **03/09/25 Variation of Order of Business**

None

### **04/09/25 Public Speaking**

District Cllr J Bointon advised that planning applications for both Sudbury and Scropton Quarries would require full environmental plan, so consultations were still ongoing with applicants. The application for removal of Holly Tree behind Vernon Arms has now gone to appeal.

Cllr D West advised that there had been no progress on the free supply of a community notice board. Therefore, the council would need to consider funding this in the next financial year.

05/09/25 To approve the Minutes of the Parish Council held on 2<sup>nd</sup> July 2025  
It was RESOLVED to approve the minutes of the meeting.

### **06/09/25 Chairmans Announcements**

None

### **07/09/25 Finance**

It was RESOLVED approve the income and payments made and to be made to 3<sup>rd</sup> September 2025  
It was RESOLVED to approve the Budget Appraisal and Bank Reconciliation to 31<sup>st</sup> August 2025  
It was RESOLVED to approve the quote from Internal Auditor for 25-26 Audit

### **08/09/25 Budget 2025**

Initial Considerations for preparation of Draft Budget for 2026-7 include provision for;

- A community notice board to replace the old one – with potential to relocate
- An additional Flower Planter located at Sudbury Park
- Funding for replacement flowers in planters
- Cost to have benches refurbished
- An additional cut of verges each year (currently two per year are funded by Parish Council)
- Installation of defibrillator at Sudbury Park
- An allowance for maintenance required for Defibrillators
- A remembrance memorial (a bench)

A draft budget will be produced for discussion at next meeting so that impact on precept can be considered.

### **09/09/25 Report from the Clerk on on-going/outstanding matters**

It was RESOLVED to adopt the following policies: IT Policy, Grant Awards Policy, Volunteer Policy, Updated Publication Scheme/FOI These will be published on the Website.

A DDDC warm spaces grant was currently available which will be passed to village organisations should they wish to apply.

A50 Road Closures have almost been completed. Connect Roads will advise on dates for remaining works.  
Conclusion of External Audit Exemption Certificate  
Annual Risk Assessment undertaken by Chair and Parish Clerk was presented and approved by Councillors.

**10/09/25 Defibrillator at Sudbury Park**

DCC may require us to obtain a 'Objects in the Highway' licence though the lamppost and the proposed location are the property of HMP Sudbury who have given permission. We have asked the County Councillor to intervene to stop a long delay in getting a response to this. A licence has been applied for should it be required.

**11/09/25 Village Maintenance/Hedges/Verges**

An additional cut of verges will be funded by the Parish Council.

**12/09/25 Update from members Liaising with external bodies.**

A meeting is arranged with the National Trust for w/c 22<sup>nd</sup> September.

**13/09/25 Highways**

The Parish Council will request re-painting of lines on the A50/Lichfield Road Island.

The Parish Council will request solid white lines (to prevent parking) at the corner of School Lane/Main Road.

The Parish Council will request 'keep clear' signage/road painting at the exit from Main Road to Lichfield Road

**14/09/25 Planning Applications**

Applications: -

CD3/0725/6 at Sudbury Primary School, School Lane, Sudbury, Ashbourne, Derbyshire, DE6 5HZ – (deadline 24<sup>th</sup> September) *The Parish Council is in support of this application.*

Decisions: -

23/00210/DCOND/ Meynell Hunt Kennels Ashbourne Road Sudbury Derbyshire DE6 5HN Discharge of Conditions 3 and 5 of application *Noted*

**15/09/25 Correspondence**

None

**16/09/25 -Date of next meeting**

Next meeting is Wednesday 12<sup>th</sup> November 7pm at Sudbury School

**17/09/25 MEETING CLOSE**

Meeting closed at 8pm

**Payments made since last meeting**

Date	Ledger No.	Payment made to;	Reason	Method	Amount
26.9.25	20	CVS Payroll Services	Salary Liabilities and Fees	SO	£ 255.00
31.8.25	21	Unity Trust	Bank Charges	BACS	£ 6.00
					£ 261.00
<b>Payments that require authorisation</b>					
		K. Darcy - Clerk	Reimburse for Stationery	BACS	£ 13.49
		Sudbury Estate	Half yearly invoice for Gibb Lane Car Park		£ 600.00
			<b>Total</b>		<b>£ 613.49</b>
<b>Income since last meeting to note:</b>					
Date		Payment received from:	Description		
			<b>Total</b>		<b>£ -</b>

## BUDGET APPRAISAL 2024/2025 - AT 31AUG25

Expenditure	Budget 2023/24	Total payments YTD	Bal	Notes
<b>Village</b>				
Village Event 25-26	£ 650.00	£0.00	£0.00	
Footpath Mowing/ Hedges Verges	£ 800.00	£350.00	£450.00	
2nd Defib	£ 1,500.00	£0.00	£0.00	
Village upkeep/Repairs/Flowers	£ 450.00	£349.97	£100.03	
Sudbury Estate Rent	£ 1,300.00	£0.00	£1,300.00	£600 due September/ March
Rememberance Memorial	£ 400.00	£0.00	£400.00	
<b>Administration</b>				
Clerk	£ 4,000.00	£1,071.68	£2,928.32	
Adminstration	£ 1,900.00	£1,696.84	£203.16	
\$137 Donations	£ 400.00	£250.00	£150.00	
<b>Reserves - Contingencies</b>				
Election Contingency	£ 500.00	£0.00	£500.00	
General	£ 3,000.00	£0.00	£3,000.00	
VAT		£134.00		
			£0.00	
<b>Total</b>	<b>£14,900.00</b>	<b>£3,852.49</b>	<b>£9,031.51</b>	

INCOME	Received	Comments
<b>Year end balance</b>		
Precept	£8,600.00	
Reclaim Mowing	£0.00	
Rent	£0.00	
Grants	£250.00	
VAT	£413.66	
General/ Donations		
	£0.00	
	<b>£9,263.66</b>	

Opening Balance 01/04/25      £      9,621.32

**Payments to Date** Outgoings since 01.04.25      £      3,852.49

**Income to Date** Income since 01.04.25      £      9,263.66

**Cash Book Balance**      **£15,032.49**

**Bank Balance at 31AUG25** Bank balance Unity 31.08.24      £      15,032.49

**RECONCILED**

