

Sudbury Parish Council

Minutes of Sudbury Parish Council meeting Wednesday 12th November 2025

Held at Sudbury School at 7pm

Present: Cllr R Simcox, Cllr. R Woolley, Cllr B Holland

In attendance: Kate Darcy Parish Clerk, County Councillor Steve Bull, and members of the public.

01/11/25 To receive apologies for absence.

Cllr D West, Cllr J Bointon

02/11/25 Declaration of Members Interests

None

03/11/25 Variation of Order of Business

None

04/11/25 Public Speaking

County Councillor Steve Bull advised that repairs to the damaged Aston Bridge are to take place in Spring 2026. This will mean the road will be closed completely during repairs for some weeks and diversions will need to be put in place. Cllr Bull is pushing for a site meeting with Highways and the Parish Council to discuss traffic management following planning application for the Quarries at Sudbury and Scropton. Evidence of current traffic issues in the area will be forwarded to Cllr Bull. The Local Government Reorganisation has seen a further option presented by DCC which would see Derby City and Derbyshire Dales under one Authority. All options are submitted to central government who will decide on next steps.

05/11/25 To approve the Minutes of the Parish Council held on 17th September 2025

It was resolved to approve the minutes of 17th September as a true record of meeting.

06/11/25 Chairmans Announcements

None

07/11/25 Finance

It was resolved to approve the income and payments made and to be made to 12th November 2025 – see attached.

It was resolved to approve the Budget Appraisal and Bank Reconciliation to 31st October 2025 – see attached.

08/11/25 Flower Planters

It was resolved to approve the payment for winter planting of planters – (£160)

09/11/25 Request for funding

It was resolved make a grant donation to from Sudbury Bowls Club – (£250)

10/11/25 Budget 2025

It was resolved to accept the Draft Budget as the Budget for 2026-2027 and set the precept-see attached.

11/10/25 Report from the Clerk on on-going/outstanding matters

There remains a vacancy for a Parish Councillor which will be re-publicised in the New Year.

12/10/25 Defibrillator at Sudbury Park

The application for a 'Objects in the Highways' (OITH) is still not progressing at DCC. Cllr Steve Bull will again follow up on behalf of the Parish Council and Parish Clerk will continue to chase.

It was resolved to accept the quotation from AEDdonate for £1319.94 (Inc VAT) for new defibrillator plus £90 for a fused spur to attach to lamp post electricity. Subject to licence application above.

13/10/25 Village Maintenance/Hedges/Verges

The Parish Council has budgeted for and will arrange a further cut of hedges/verges before the year end to help keep the village tidy. This is for those that are not maintained by DCC, DDDC or landowners.

14/11/25 Update from members Consulting with external bodies.

None

15/11/25 Sudbury Gasworks

The Parish Council has again received complaints about resident parking places at Sudbury Gasworks. Residents are unable to park in their allocated spaces due to visitors at the Gasworks inappropriately parking in reserved areas. The Parish Council will continue to raise with the Gasworks and Sudbury Estate via our representatives. The Parish Council also recommend to residents to complain directly to the Gasworks and Sudbury Estate so that a suitable resolution can be put in place via signage and monitoring.

16/11/25 Highways

The Parish Council will request the following new restrictions and safety improvements via DCC with support from County Cllr Steve Bull and will request a meeting on site with Highways Officers:

- Additional parking restrictions at the top of School Lane to prevent vehicles parking so close to the corner of Main Road/School Lane that visibility is impeded which is a safety issue for people exiting from School Lane.
- A review of speed limit through the village to introduce a 30mph limit from the Church, through the village and down to the bus stops near the underpass to Sudbury prison. The speed of traffic with reduced lane width due to parked cars is increasingly becoming a safety issue.

- No entry/hatched box on Lichfield Road A515 at the Junction of Main Road. Entry and exit to the village via Main Road are severely affected during busy times, causing delays and danger as vehicles try to exit with limited visibility, or enter, often causing queues back to the A50.

17/11/25 Planning Applications

Applications

25/01055/VCOND – Meynall Hunt Kennels – Variation to Condition 2 removal of existing access door.
– Noted

Decisions

24/00826/DCOND/1 – Vernon Arms. Discharge of condition 2 of 24/00826/LBALT – refurbishment works (part retrospective) (revised scheme). Condition not discharged, decision date 18/9/25. Condition 2 required details of the internal ‘breathable’ plasterwork to be submitted to and approved in writing by the planning authority prior to commencement of works. The plasterwork the condition related to no longer exists, so a new listed building application will need to be submitted.

25/00693/FUL – land west of Flacketts Lane – proposed agricultural building. Granted with conditions 19/9/25 - Noted

25/00468/LBALT – The Gasworks, Sudbury – removal of existing floor within retort and replacement with new insulated and breathable limecrete floor with UFH – refused 30/9/25, on the basis it would cause harm to the significance of the listed building. - Noted

25/00858/CM – Sudbury primary school – proposed refurb of school building. Decision – no objection raised, - supported by the Parish Council 1/10/25.

18/11/25 Correspondence

None

10/11/2025 Exclusion of the Press and Public

Members of the public left the meeting.

20/11/29 NALC annual pay review

It was resolved to award a pay increase to the Parish Clerk

21/11/25 Date of next meeting

Next meeting is Wednesday 7th January 7pm at Sudbury School

22/11/25 MEETING CLOSE

Meeting closed at 8.20pm

Payments made since last meeting

Date	Ledger No.	Payment made to;	Reason	Method	Amount
25.9.25	22	CVS Payroll Services	Salary Liabilities and Fees	SO	£ 255.00
30.9.25	23	Unity Trust	Bank Charges	BACS	£ 6.00
8.10.25	24	The Sudbury Estate	Rent for car park half year sept	BACS	£ 600.00
27.10.25	25	CVS Payroll Services	Salary Liabilities and Fees	SO	£ 255.00
31.10.25	26	Unity Trust	Bank Charges	BACS	£ 6.00
					£ 1,122.00
					£ 1,122.00
Payments that require authorisation					
		K. Darcy - Clerk	Reimburse for Stationery	BACS	£ 13.49
			Total		£ 13.49
Income since last meeting to note:					
Date		Payment received from:	Description		
8.10.25		Dove River Practice	Rent for Gibb Lane Carpark		£ 900.00
			Total		£ 900.00

Sudbury Parish Council

Bank Reconciliation as at 31OCT2025

Opening balance as at 1st April 2025		£ 9,621.32
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Payments since 1st April 2024	£ 4,974.49	
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Receipts since 1st April 2025	£ 10,163.66	
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		<u>£ 14,810.49</u>
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Bank Balance as of 31OCT2025		£ 14,810.49
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Difference		£ -
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Budget 26-27													
Expenditure	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Village													
Planter at Sudbury Park					£500								£500
Hedge/Verge/footpaths	£350				£350			£350					£1,050
Flowers (x2 per yr x3 planters)		£240						£240					£480
New Noticeboard			£1,500										£1,500
Village upkeep/repairs (inc bench refurb)and shelter main	£150								£150				£300
Remembrance memorial				£400									£400
Sudbury Estate Rent	£650					£650							£1,300
Defib Maintenance					£150								£150
Chairs allowance	£100												£100
Administration													
Clerk (Salary/Tax/NI)	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£3,000
Payroll Services	£9	£9	£9	£9	£9	£9	£9	£9	£9	£9	£9	£50	£149
General Admin	£20		£15			£15				£15			£65
Compulsary Admin (Ins/Dalc/Audit/Web/bank)	£650	£100	£800	£25									£1,575
S137 Donations		£200						£200					£400
Total Spend Forecast													£10,969
Plus													
Reserves & Contingencies													
Election Contingency													£500
General Reserves													£3,000
TOTAL													£14,469

Forecast Income

Rent	£900
VAT	£200
General/ Donations	£0
	£1,100

Cash in bank at 31OCT	£14,800
Forecast Spend to YE	£10,500
YE Balance	£4,300

estimated from Budget App at 31 Oct

Forecast Budget 26-27	£14,469
Funded by	
YE Cash in Bank	£4,300
Forecast Income	£1,100
Precept required	£9,069

Precept in 25-26	£8,600
Council Tax base band D	177
Ave per band D in 25-26	£48.59

Precept 2026-7	£9,069
Council Tax base band D	177
Ave per household band D	£51.24

Increase in precept demand	£469
% increase	5%
Ave increase per household	£2.65
% inc per household (average)	5%